

**KONO DISTRICT EDUCATION OFFICE/DISTRICT COUNCIL/CITY COUNCIL**

**CLASSROOM MONITORING FORM**

**NAME OF SUPERVISOR/MONITOR** \_\_\_\_\_ **VISIT NUMBER:** \_\_\_\_\_

School \_\_\_\_\_ Location \_\_\_\_\_ Chiefdom \_\_\_\_\_

Date \_\_\_\_\_

Name of teacher \_\_\_\_\_ Sex \_\_\_\_\_ Qualification \_\_\_\_\_ Duration of  
visit \_\_\_\_\_

Class enrolment \_\_\_\_\_ Teacher's appearance; describe \_\_\_\_\_

**1. Timetable: Did the teacher teach according to subject sequence and within the allocated time?**

Yes \_\_\_ No \_\_\_ Explain \_\_\_\_\_

**2. Was teacher punctual and did he/she make good use of time? Yes \_\_\_ No \_\_\_ Describe \_\_\_\_\_**

**3. Classroom management: How did the teacher manage the classroom? \_\_\_\_\_**

**4. Were there discipline problems? Did the teacher discipline students appropriately? Yes \_\_\_ No \_\_\_**

Describe: \_\_\_\_\_

**5. Did the teacher have a lesson plan and was the lesson taught according to the plan? Yes \_\_\_ No \_\_\_**

**6. Did the lesson follow a logical sequence? Yes \_\_\_ No \_\_\_**

**7. Were content, activities, and tasks explained well? Yes \_\_\_ No \_\_\_ Describe: \_\_\_\_\_**

**8. Were the objectives of the lesson met? Yes \_\_\_ No \_\_\_ Explain: \_\_\_\_\_**

**9. Did all of the students understand the lesson? Yes \_\_\_ No \_\_\_ Explain: \_\_\_\_\_**

**10. Did the teacher check the students' homework? Yes \_\_\_ No \_\_\_ Explain: \_\_\_\_\_**

**TEACHING METHODOLOGY**

**11.** Did the teacher ask the students for previous knowledge? / Did the students have a chance to explain content or did the teacher explain everything? Yes \_\_\_ No \_\_\_ Describe: \_\_\_\_\_

\_\_\_\_\_

**12.** Did all students participate in the lesson? Yes \_\_\_ No \_\_\_ Describe: \_\_\_\_\_

\_\_\_\_\_

**13.** Did girls participate in class work equally with boys? Yes \_\_\_ No \_\_\_ Give examples \_\_\_\_\_

\_\_\_\_\_

**14:** Did the students do pair or group work? Yes \_\_\_ No \_\_\_ Explain: \_\_\_\_\_

\_\_\_\_\_

**15.** Did the students have a chance to interact with each other or the they interact only with the teacher? Yes \_\_\_ No \_\_\_ Describe: \_\_\_\_\_

\_\_\_\_\_

**16.** Did the students have the opportunity to express their own ideas and opinions? Yes \_\_\_ No \_\_\_  
How was it done? \_\_\_\_\_

**17.** Were there handicapped students in the class? Yes \_\_\_ No \_\_\_ Did they participate appropriately? \_\_\_\_\_

**18.** Would you describe the lesson as child centered or teacher centered? Why do you say this?

\_\_\_\_\_

**TEACHING/LEARNING MATERIALS**

**19.** Did the teacher and students have textbooks? Yes \_\_\_ No \_\_\_ How did the teacher use them?

\_\_\_\_\_

**20.** Did the teacher have a class register? Yes \_\_\_ No \_\_\_ Was it marked correctly? \_\_\_\_\_

\_\_\_\_\_

**21.** Has the teacher got syllabus Yes \_\_\_ No \_\_\_ Did he/she follow the syllabus? \_\_\_\_\_

\_\_\_\_\_

22. Did the teacher have other classroom records Yes \_\_\_ No \_\_\_ State those records \_\_\_\_\_

\_\_\_\_\_

23. Did the teacher use visual aids while teaching the class? \_\_\_\_\_

\_\_\_\_\_

24. Describe the teaching materials used during teaching: \_\_\_\_\_

25. Was there a subject corner? Yes \_\_\_ No \_\_\_ Describe the items that were found in the subject co

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\_\_\_\_\_

\_\_\_\_\_ rner: \_\_\_\_\_

**Supervisor's specific findings/Recommendations:**

**Assignments:**

Teacher's response \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Teacher .....Signature.....Date.....

Supervisor/Monitor.....Signature.....Date.....